

TERMS OF USE

Champlain Primary Care Cardiovascular Disease Prevention and Management Guideline, 2008 © Champlain Cardiovascular Disease Prevention Network

(to be referred to as the Champlain Guideline)

PURPOSE:

These terms of use have been developed to ensure:

1. Requests for reproduction and/or modification of the Champlain Guideline made and approved are centrally tracked and coordinated;
2. Any requested modifications to the Champlain Guideline do not alter the integrity of the evidence-based content;
3. Modifications are communicated back to the Champlain Cardiovascular Disease Prevention Network (CCPN) such that future updates to the Champlain Guideline may be communicated forward; and,
4. Appropriate recognition is included on the Champlain Guideline and that there is no misrepresentation of the CCPN or its partners' involvement.

COMPONENTS:

Included in this document are:

1. Conditions for Use
2. Request Form for Reproduction
3. Letter of Response

CONDITIONS FOR USE:

General

1. All requests to reproduce or modify the Champlain Guideline for purposes other than individual use should be directed to the CCPN for approval (refer to attached request form).
2. All costs associated with reproducing will be the responsibility of the user.
3. Modification or reproduction of the Champlain Guideline should not be for commercial purposes.
4. Reference to the Champlain Guideline must always be in the following form: "The Champlain Primary Care Cardiovascular Disease Prevention and Management Guideline, 2008 © Champlain Cardiovascular Disease Prevention Network, pp X - X". On adapted versions, a reference to its adaptation from the original source should be made as follows: "This document has been adapted from the Champlain Primary Care Cardiovascular Disease Prevention and Management Guideline, 2008 © Champlain Cardiovascular Disease Prevention Network".
5. All records of requests made and approved for reproduction of the Champlain Guideline will be housed with the CCPN Project Management Team, located at the University of Ottawa Heart Institute.

6. Any modifications to the content of Champlain Guideline must be communicated back to the CCPN and a copy of the content changes provided for CCPN records.
7. The CCPN will maintain a key contact for each request made and approved, such that future updates to the Champlain Guideline may be communicated to the user.
8. As per the Canadian Medical Association Handbook on Clinical Practice Guidelines (Davis D, et al. Ottawa, ON: Canadian Medical Association; 2007), guidelines should not be used as a legal resource in malpractice cases as “their more general nature renders them insensitive to the particular circumstances of the individual cases.” Healthcare professionals must consider the needs, values and preferences of individual patients, use clinical judgment, and work with available human and healthcare service resources in their settings. The Champlain Guideline was developed using the best available evidence. It is incumbent upon healthcare professionals to stay current in this rapidly changing field.
9. The terms described above apply to both the hard copy and online versions of the Champlain Guideline (located at www.idocc.ca), English and French.

Specific Components of the Champlain Guideline

Graphic Design

10. The look and feel of the Champlain Guideline should be kept consistent with the original document.

Cover Page

11. The image, title, and logos on the cover of the Champlain Guideline should not be altered. Organizations may add their logo if desired.

Acknowledgement Page (located before the Table of Contents)

12. The acknowledgement page of the Champlain Guideline should not be altered. Organizations may add their local contact information and logo if desired.

Summary of Recommendations

13. Written permission is required to change any information presented in this section. Please complete the attached form.

Risk Factor Management

14. Written permission is required to change any information presented in these sections. Please complete the attached form. The Community Resources listing at end of each chapter may be customized to reflect local community resources.

Disease Factor Management

15. Written permission is required to change any information presented in these sections. Please complete the attached form. The Community Resources listing at end of each chapter may be customized to reflect local community resources.